

DRAFT Single Scheme 2017 Survey

This is a draft of the Single Scheme Survey that will be issued to all Relevant Authorities in early January 2018. It is being shared so that they have advance notice of the questions that will be asked in relation to Single Scheme numbers and implementation progress.

- * **1. How many of each of the following Single Scheme categories existed in your organisation on **31 Dec 2017**? Enter 0 if none.** *(Active members are on the payroll. Deferred members have left employment and are vested, having completed 2 years as a member of the Scheme)*

Active Members

Deferred Members

Pensioners in Payment

- * **2. For what years have you calculated the Referable Amounts or your Single Scheme members. The Referable Amount is explained in Circular 11 of 2014 and is calculated based on pay and work pattern of each member. It is not the same as the amount of contributions paid.**

	N/A (no members)	Yes (mostly manual calculations)	Yes (mostly automated calculations)	No (calculations not yet done)
2013	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2014	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2015	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2016	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

3. If you answered No for any years in the last question, how does your organisation plan to address the backlog and importantly, when will that be completed?

* 4. For what years have you issued **Annual Benefit Statements** to your Single Scheme members. (These will use the Referable Amount values as referenced in Q2 above.)

	N/A (no members)	Yes (mostly manual preparation)	Yes (mostly automated preparation)	No (statements not yet issued)
2013	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2014	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2015	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2016	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. If you answered No for any years in the last question, when will your organisation have issued all Annual Benefit Statements to all members?

* 6. Assuming the CPI circular is issued by Feb, when do you expect to issue 2017 Annual Benefit Statements, noting that these should be issued by 30 June 2018?

* 7. Please indicate what systems your organisation currently uses for the following:

HR	<input type="text"/>
Payroll	<input type="text"/>
Pensions	<input type="text"/>

8. Please indicate if your organisation plans to upgrade or change any of these systems within the next 2 years.

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